



# Native Child and Family Services of Toronto

Native Child and Family Services of Toronto is an Indigenous, community controlled multi-service agency. Our mission is to provide support, ensure safety and enhance the quality of life for Indigenous families, children, and youth within the greater Toronto area. Our agency works within a holistic framework, which builds on individual and family strengths, and engages clients as partners in identifying issues and their solutions.

## Housing Advocate Worker

**Classification:** Regular Fulltime      **Hours:** 35 hrs/wk  
**Range:** \$38,855 – \$63,372      **Location:** 655 Bloor St. W.

**NCFST is committed to staffing a workforce representative of the Aboriginal population we serve. We encourage First Nation, Metis and Inuit applicants to apply and please self-identify in their cover letter.**

### Position Summary

Under the direction of the Supervisor of Youth Services, the Housing Advocate Worker is responsible for assisting Indigenous youth in meeting their temporary and permanent housing needs through individualized case management.

### Main Responsibilities

- Provide fair, respectful and culturally relevant service to Indigenous children and families, consistent with the mission, vision, and values of Native Child and Family Services of Toronto.
- Conduct outreach to homeless and or at risk youth.
- Collaborate with internal/external resources who work with homeless youth, such as shelters and drop-in programs.
- Assist youth in completing applications for affordable housing and income support programs.
- Assist youth with landlord outreach; through initial phone contact, accompaniment for viewings, lease signings, and landlord tenant dispute resolutions.
- Inform and assist youth in their knowledge of tenant rights and legal resources.
- Support the maintenance of a current and accessible housing registry.
- Act as a source of integrated information, referral and short-term case management that brings Aboriginal youth and services together to meet vital needs.
- Provide referrals to mental health professionals and Aboriginal Elders / Healers to address trauma and issues.
- Provide culturally supportive opportunities to assist youth in achieving self-sufficiency.
- Provide life skills and pre-employment skills to enable youth to make the transition from the streets to safe housing.
- Develop and provide culturally based programs in consultation with Elders, Youth Council Program, and other resources.
- Provide relief coverage to other areas of the centre when necessary.

### What we are looking for:

- CYC/CYW Diploma along with at least 1 years related experience, or alternatively, an equivalent combination of relevant education in a related field and experience working with Indigenous youth will be considered.
- Alternatively a combination of related education and experience may be considered.
- Ability to pass a Vulnerable Sector Police Record Check.
- Good understanding of available housing resources, and the Landlord Tenant Act.
- Substantial level of familiarity in Aboriginal cultures.
- Understanding of urban Aboriginal dynamics and barriers; previous experience working or volunteering with Aboriginal youth from a culture base is an asset.
- Strong written and oral communications skills, and basic computer skills.
- Sound organizational skills, including the keeping of organized written records.
- Must be familiar with and able to contribute to a team approach.

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If you are interested in this job opportunity, please apply by email on or before **December 12, 2018** [hrncfst@nativechild.org](mailto:hrncfst@nativechild.org) quoting reference number **#18-11-16**

We are committed to providing a barrier-free work environment in accordance with the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. As such, NCFST will make accommodations available to applicants with disabilities upon request during the recruitment process.

We thank you for your interest, however, only those applicants selected for an interview will be contacted.